Introduction: Apart from the plan matrix, district disaster plans ought to have background information described based on a standard format. This information gives provisions for coordination and implementation of the plan that are separate from the actual interventions themselves. This is called ‘non-relational data’. In this session, we shall look at how the entire district plan should be structured before it is presented to stakeholders.

General Objective
Participants should be able to write a comprehensive plan including background information on how the plan will be coordinated/presented

Specific Objectives
At the end of this session the participant should be able to:

1. Distinguish between matrix (relational data) information and other supporting information (non-relational data) in a plan
2. Outline the structure of a plan
3. Write-up the plan, including non-relational data

Teaching and learning strategies
Group work, Presentation,

Resources Required
The relational and non-relational data, a template for the plan headings, laptop, LCD

Presentation
Let us now have a presentation on writing a plan